

ERLESTOKE PARISH COUNCIL

Parish Clerk

Mrs Linda Roberts
44 Westlands Lane
Beanacre
Wiltshire
SN12 7QE

Chairman

Mr Stan Jonik
55 High Street
Erlestoke
Wiltshire
SN10 5UA

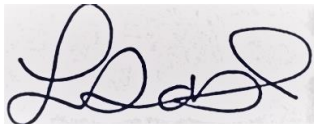
To: Councillor J S F Jonik – (Chairman)
Councillor M R D Barton
Councillor N J M Barton
Councillor J B R Durham
Councillor J J R Hunt-Davis
Councillor K Lewcock
Councillor F Morgan-Frise

16 October 2017

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend the **Erlestoke Parish Council Meeting**. The meeting will be held **in the Parish Church on Wednesday 8th November 2017 at 7.15pm**. (LGA 1972 sch.12 para 10(2)(a)). A period of public participation will take place prior to the formal opening of the meeting. The Press and Public are welcome to attend the meeting. In accordance with the parish Council's Standing Order No. 60.

Yours sincerely



Mrs L A Roberts BA (Hons) PGCAP FHEA, Fellow ILCM
Parish Clerk

ERLESTOKE PARISH COUNCIL

Wednesday 8th November 2017

Public Participation – To receive questions from members of the public.

AGENDA

1. Apologies

2. Declarations of Interest

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. Minutes

To confirm as a correct record the Minutes of the Parish Council Meeting held on Wednesday 13th September 2017.

4. Report from Councillor Richard Gamble - Wiltshire Council

To report on any matters affecting Erlestoke which have been discussed at Wiltshire Council Meetings and or the Area Board.

5. Erlestoke Hub Christmas Fare to take place on the Secret Garden

The Parish Council's permission is sought to host the event on the Secret Garden. A risk assessment will be necessary and possibly a temporary event notice (TEN) from Wiltshire Council.

Members will need to make a resolution granting permission, provided a risk assessment is supplied for approval, that the Parish Council's insurance providers are notified and they confirm the Parish Council's public liability will cover the event and confirmation from the organisers that a TEN application, if required, has been made to Wiltshire Council.

6. Erlestoke Sign for Lower Road Cross Road

Members to agree by resolution to meet the cost of a replacement sign for Erlestoke Lower Road Cross Road £30.00 plus VAT.

6.a Secret Garden road entrance repair

Members to agree by resolution to meet the cost of repair to the entrance of the Secret Garden- £14.63 plus VAT

7. Equipment for Playground

The Parish Clerk is arranging for play providers to visit the play area and provide recommendations and quotations for new equipment.

8. Approval of the parish clerk's salary payment for September and October.

Timesheet and expense form will be circulated to members prior to the meeting.

September 16 hours @ £13.48 per hour	= £215.68
October 16 hours @ 13.48 per hour	= £215.68
Total	£431.36
Mileage 44 miles @ 45p per mile	£19.80
Total Due	£451.16

9. Approval of Payment to RoSPA

Invoice received for the playground inspection in September for £92.40 including VAT.
Members to approve payment by resolution.

10. Bank Reconciliation

Treasurers Account - Balance as at 16 October 2017	48.37
Business Bank Instant – Balance at 16 October 2017	<u>11311.31</u>
Total	<u>11359.68</u>
Less RoSPA Invoice	92.40
Less Clerks Salary, expenses and HMRC	<u>451.16</u>
Total Funds Available	<u>10816.12</u>

11. Transparency Code Funding

To agree next steps.

12. Speed Indicator Device (SID)

The Parish Clerk has discussed the use of SIDs with the Melksham Without Parish Clerk. They are happy to meet with representatives from Erlestoke to discuss how the scheme works in Melksham Without. Date and meeting to be arranged.

13. Exchange of Information and on-going matters – Please note no decisions can be made on any items discussed under this agenda item.

- Safety of school children crossing the B3098
- Erlestoke House Gates
- Fracking
- Broadband
- Play Equipment Inspection – Update from Councillors who met to carry out light maintenance
- Erlestoke Lakes – Issues
- Erlestoke Woods

14. To receive reports from EPC Representatives

14.1 Footpaths

14.2 Police

15. Correspondence circulated via clerk's email for noting

- 27.9.17 Agenda for Eastern Area Planning Committee (5.10.17)
- 27.9.17 Parish Newsletter from Wiltshire Council
- 27.9.17 Minutes for Devizes Area Board (18.9.17)
- 2.10.17 Parish Newsletter from Wiltshire Council
- 2.10.17 Councillor Wayman's Newsletter (Wiltshire Council)
- 8.10.17 Urgent Closure Notice The Green (part) Marston (3.10.17)
- 16.9.17 Minutes for Eastern Area Planning Committee (5.10.17)
- 16.10.17 Parish Newsletter from Wiltshire Council (9.10.17)
- 16.10.17 Communication from Wiltshire Council – Challenges and Opportunities Ahead Meetings
- 16.10.17 Briefing Note 332 – Expectation on Councillors to notify Data Controllers- Communication from Wiltshire Council
- 16.10.17 Briefing Note 333 – Community Right to Bid – Assets of Community Value – Communication from Wiltshire Council
- 16.10.17 Urgent Update to Briefing Note 332 – Communication from Wiltshire Council
- 16.10.17 Temporary Closure of B3098 Westbury Road (part), Edington 23.11.17 – 27.11.17

Date of next meeting 6th December 2017