

**ERLESTOKE PARISH COUNCIL**

**Parish Clerk**

Mrs Linda Roberts  
44 Westlands Lane  
Beanacre  
Wiltshire  
SN12 7QE

**Chairman**

Mr Stan Jonik  
55 High Street  
Erlestoke  
Wiltshire  
SN10 5UA

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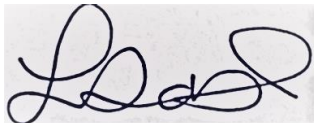
**To:** Councillor J S F Jonik – (Chairman)  
Councillor M R D Barton  
Councillor N J M Barton  
Councillor J B R Durham  
Councillor J J R Hunt-Davis  
Councillor K Lewcock  
Councillor F Morgan-Frise

26 February 2018

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend the **Erlestoke Parish Council Meeting**. The meeting will be held **in the Parish Church on Wednesday 7<sup>th</sup> March 2018 at 7.15pm**. (LGA 1972 sch.12 para 10(2)(a). A period of public participation will take place prior to the formal opening of the meeting. The Press and Public are welcome to attend the meeting. In accordance with the parish Council's Standing Order No. 60.

Yours sincerely



Mrs L A Roberts BA (Hons) PGCAP FHEA, Fellow ILCM  
**Parish Clerk**

# ERLESTOKE PARISH COUNCIL

Wednesday 7<sup>th</sup> March 2018

**Public Participation** – To receive questions from members of the public.

## AGENDA

### 1. Apologies

### 2. Declarations of Interest

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

### 3. Minutes

To confirm as a correct record the Minutes of the Parish Council Meeting held on Wednesday 6<sup>th</sup> December 2017.

To confirm as a correct record the Minutes of the Parish Council Meeting held on Wednesday 17<sup>th</sup> January 2018.

### 4. Report from Councillor Richard Gamble - Wiltshire Council

To report on any matters affecting Erlestoke which have been discussed at Wiltshire Council Meetings and or the Area Board.

### 5. Finance

#### 5.1 Bank Balances

Treasurers Account	£ 825.84
Business Bank Instant	£8,501.31
<u>Total</u>	<u>£ 9,327.15</u>

#### 5.2 Updated Cash Book – circulated with agenda

### 5.3 Erlestoke Crossing CATG issue 5067 (School Crossing)

Members are requested to consider whether to agree to make a 25% contribution to the proposed scheme. £1,026.25 = 25% of the cost. Email from Graeme Morrison below explains the proposals.

It may be worth making an application to the Area Board for some of this cost.

The proposed scheme includes:

- New “SLOW” road markings in 2 x locations on the approach to the village from the direction of the prison entrance
- Removal of the “road narrowing, sharp right-hand bend and “REDUCE SPEED NOW”” sign
- Above sign to be replaced by 2 x signs:

- 1 x “S” bend and “REDUCE SPEED NOW” sign
- 1 x road narrowing and “ONCOMING VEHICLES IN MIDDLE OF THE ROAD” sign

- New road narrowing and “ONCOMING VEHICLES IN THE MIDDLE OF THE ROAD” sign for vehicles approaching the area from Edington direction
- Removal of centre warning lines on road throughout the “S” bend
- Additional edge of carriageway lines through same stretch as above
- Refresh of give way markings

The quote we have got for these works is £4,105.00 Although the parish council originally suggested they would pay for the installation as a sign, this obviously has a lot higher cost involved, so we would treat it as a normal CATG proposal, for which we would usually expect a PC contribution of 25% of the cost.

I have copied Stan Jonik into this email as well – I hope that is ok.

As discussed if you could let us know the parish council’s thoughts on this once you have discussed it I will take the response to the next CATG meeting.

## 6. Corporate Governance - Financial

### 6.1 Risk Management

Financial Risk Assessment for approval by council. To follow.

As part of the Financial Risk Assessment the council is required to adopt the Transparency code for smaller authorities – attached.

A Model publication scheme is also required and one is attached for adoption by the council.

**6.2** Members are requested to resolve to approve the balance held in reserves at the Year End of approximately £7,300.00.

**6.3 Updated Asset Register for noting – to follow.**

## **8. The Electric Sub Station in Erlestoke**

The Chairman has been in correspondence with SSE regarding the wayleave which is due to the Parish Council. The Clerk has been in touch with SSE and is awaiting a response regarding the Wayleave payments. A chasing email has been sent (26.2.18)

## **9. Community Identity, logo and Letterhead**

General discussion for ideas regarding the proposed competition.

## **10. Planning Applications**

### **10.1 Application Ref: 18/01163/LBC**

Application for **Listed Building Consent**

**Proposal:-** Demolition of part rear extension and replacement with two storey extension (Resubmission of 17/10199/LBC).

**At:** Pollards, 53 High Street, Erlestoke, Devizes, Wiltshire, SN10 5UA

**Assigned Officer:** Jane Sanger

**Direct Line:** 01225 716756

**Comments to be received by: 15 March 2018**

### **10.2 Application Ref: 18/01091/FUL**

Application for **Full Planning**

**Proposal:-** Demolition of part rear extension and replacement with two storey extension (Resubmission of 17/09966/FUL).

**At:** Pollards, 53 High Street, Erlestoke, Devizes, Wiltshire, SN10 5UA

**Assigned Officer:** Jane Sanger

**Direct Line:** 01225 716756

**Comments to be received by: 15 March 2018**

### **10.3 Planning Applications – Decisions**

Application Number: 17/12498/FUL Site Location: Erlestoke & Coulston Cricket Ground High Street Erlestoke Wiltshire Grid Ref: 396332 153661

Proposal: Demolition of the existing cricket pavilion and construction of a replacement pavilion Case Officer: Nick Clark Direct Line: 01225 770258 Registration Date: 12/01/2018

**Decision: Approve with Conditions Decision Date: 12/02/2018 Category of Application: Full Planning**

#### **10.4 State of Conduit in the Water House and access to the building.**

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#### **11. Website**

Members are requested to approve the payment of approximately £100 per year for hosting of the new website.

The Chairman will provide an update on the progress of the new website.

#### **12. Appointment of Internal Audit**

To confirm by resolution the appointment of Auditing Solutions as Internal Auditor for the financial year 2017/2018. Previous Internal Audit Report and Governance Statement circulated with agenda for approval.

#### **13. Exchange of Information and on-going matters – Please note no decisions can be made on any items discussed under this agenda item.**

- Safety of school children crossing the B3098
- Erlestoke House Gates
- Fracking
- Broadband
- Play Area
- Erlestoke Lakes
- Erlestoke Woods

#### **14. To receive reports from EPC Representatives**

##### **14.1 Footpaths**

##### **14.2 Police**

#### **15. Correspondence circulated via clerk's email for noting**

18.2.18 - Erlestoke War Memorial: Notification of Designation Decision

18.2.18 - Rebecca Jones, **Customer Relationship Manager**, Goodson Lodge Care Centre

18.2.18 - Claire Perry – Letter attached ref. Refill Scheme

18.2.18 - Parish newsletter - 15 February 2018

18.2.18 - TTRN B3098 (Part), Cheverell Parva 19 Feb 2 days, notification of B3098 closure on Monday and Tuesday next week at the Cheverell bends. The diversion is via Great Cheverell.

19.2.18 – Little Cheverall Parva 19 Feb 2 Days

20.2.18 – BT Road Closure

20.2.18 – B3098 Little Cheverall

**Date of next meeting 11 April 2018.**

**Date of Annual Parish Meeting 2018 to be agreed.**

## **AGENDA ITEM 3**

### **ERLESTOKE PARISH COUNCIL**

#### **Minutes of the Meeting held on Wednesday 6<sup>th</sup> December 2017 In the Parish Church**

**Present:** Councillor J S F Jonik – (Chairman)  
Councillor M R D Barton  
Councillor N J M Barton  
Councillor J B R Durham  
Councillor J J R Hunt-Davis

**Officers:** Mrs L A Roberts – Parish Clerk

**Public Participation** – No public present.

#### **268/17 APOLOGIES**

Councillor Durham advised he would be late.

#### **269/17 DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **270/17 MINUTES**

The minutes of the Parish Council meeting held on Wednesday 8<sup>th</sup> November 2017 having previously been circulated were signed by the Chairman, Councillor Jonik as a correct record.

#### **271/17 REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL**

To report on any matters affecting Erlestoke which have been discussed at Wiltshire Council Meetings and or the Area Board.

#### **272/17 DRAFT BUDGET 2018/2019**

The draft budget as discussed and it was agreed that it will be formally approved at the Parish Council Meeting scheduled for 17<sup>th</sup> January 2018 following further input and discussion from members. At this meeting the precept for 2018/2019 will be set by resolution of the council.

**273/17 APPROVAL OF PARISH CLERKS CONTRACT OF EMPLOYMENT**

It was proposed by the Chairman, Councillor Jonik seconded by Councillors Mrs Barton and

**UNANIMOUSLY RESOLVED** to approve the contract of employment.

**274/17 BANK BALANCES**

Treasurers Account - Balance as at 28 November 2017	298.00
Business Bank Instant – Balance at 28 November 2017	<u>10501.31</u>
<b>Total</b>	<u>10799.31</u>

The bank balances were noted.

**275/17 COMMUNITY IDENTITY, LOGO AND LETTERHEAD**

Members discussed the idea and were in favour of creating a Parish Council and Community identity. It was agreed that some designs for letterhead could be presented at the next meeting. The idea of a competition, opened up to the community was also discussed. This would be decided at the meeting scheduled for 17<sup>th</sup> January 2018.

**276/17 SPEED INDICATOR DEVICES (SID)**

The scheme is progressing well and highways have provided advice about installation and siting. A joint venture with the Parishes of Worton and Cheverall is likely to move ahead.

In regard to speeding traffic in the village concern was expressed about the speed of traffic using the B3098 through Erlestoke. The Chairman Councillor Jonik reported that he had attended a meeting held at Eddington which included representatives from the community area. At that meeting the speed of vehicles using the B3098 was also discussed and it was suggested that a joint effort should be made to try and get the speed reduced from 50ph to 40mph. It was agreed that due to several accidents along the B3098 this was a justifiable reason in seeking a reduction.

**277/17 EXCHANGE OF INFORMATION AND ON-GOING MATTERS**

- Safety of school children crossing the B3098
- Erlestoke House Gates
- Fracking
- Broadband
- Play Equipment - grateful thanks were expressed by the Parish Council to Councillor M Barton for repairing the branch
- Erlestoke Lakes – contractor has not started work yet he has not received a purchase order from Landmark. However, they are ready to begin work as soon as they receive it.
- Erlestoke Woods



**278/17            REPORTS FROM EPC REPRESENTATIVES**

**278/17.1            Footpaths**

**278/17.2            Police**

**279/17            Correspondence circulated via clerk's email for noting**

28.11.17            Wiltshire Council Parish newsletter – 28 November 2017

The meeting closed at 8.35pm.

**Date of next meeting 17<sup>th</sup> January 2018**

**Signed: ..... 17<sup>th</sup> January 2018**

**Chairman**

**ERLESTOKE PARISH COUNCIL**

**Minutes of the Meeting held on Wednesday 17<sup>th</sup> January 2018**

**In the Parish Church**

**In Attendance:** Councillor J S F Jonik – (Chairman)  
Councillor M R D Barton  
Councillor J B R Durham  
Councillor K Lewcock

**Public Participation** – There were no members of the public present.

**280/17 APOLOGIES**

Apologies were received from Councillor Mrs N Barton, Councillor Hunt-Davis and Councillor Mrs Morgan-Frise.

**281/17 DECLARATIONS OF INTEREST**

Councillor Barton declared an interest in agenda item 8. as Captain of the Cricket Club.

**282/17 MINUTES**

Not enough Councillors were present from the previous meeting to approve the accuracy of the minutes. It was agreed that the minutes of the meeting held on Wednesday 6 December 2017 would be presented for approval at the next meeting scheduled for Wednesday 21 February 2018.

**283/17 REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL**

The next Area Board Meeting was scheduled for Monday 22 January 2018 and will take place at Lavington School, starting at 6.00pm with refreshment for a 6.30pm start.

Topics for discussion would include Devizes Development Partnership's plans to open a railway station at Lydeaway.

Councillor Gamble advised members that the Parking Consultation over the proposed increase in parking charges had now completed. The results suggest that respondents agreed to the increase in charges which were in line with inflation. The monies from parking charges do go towards supporting the rural buses, and essential service in remote communities.

Councillor Gamble was in correspondence from Vodafone working with Telephonica in regards to improving their mast which is adjacent to the railway between Erlestoke and Littleton Panel. It is hoped that this would give Erlestoke a better service.

Councillor Gamble reported that a 'Men's Shed' would be opening in Devizes. However, it would be open to all genders. It will be located behind Needham House in Victoria Road. And opening on 25 January 2018. It is great for simple DIY enthusiasts and offered a good opportunity to meet people who otherwise might be isolated. The Area Board has grant funded the project.

A new PCSO has just started in Erlestoke. The local Police are particularly interested in activities on the Plain as reporting is not as it should be. They are Interested to hear from farmers in the area especially with reports of Hare Coursing and other illegal activities.

Councillor Lewcock advised Councillor Gamble of the poor reporting of road closures he explained that in some cases the closure did not even happen. Councillor Gamble agreed to take the points back and see if a more efficient reporting method could be investigated so it was clearer for recipients.

He reported that the Parish Steward scheme was proving very successful this was endorsed by the Chairman, Councillor Jonik and it was agreed that an email from the Parish Council would be write and thank the Erlestoke Parish Steward for his diligence.

#### **284/17.1 FINANCE**

The bank balances were noted.

Treasurers Account	£	77.46
Business Bank Instant		£10,501.31
<u>Total</u>		<u>£10,578.77</u>

#### **284/17.2 UPDATED CASHBOOK**

The cashbook was noted although some of the formulas in the Excel spreadsheet appeared incorrect at the final totals. The cashbook did show all receipts and payments made in this financial year. The Parish Clerk and Chairman, Councillor Jonik would rectify the problem.

#### **285/17 BUDGET 2018/2019**

It was proposed by Councillor Barton, seconded by Councillor Lewcock and

**UNANIMOUSLY RESOLVED** to approve the proposed budget and set a Precept of £6805.00. This represents a charge of £74.51 on a Band D property and a slight decrease of 0.05%.

**286/17          ACCOUNTS FOR PAYMENT**

**286/17.1        INVOICE FOR MAINTENANCE**

Payment was approved of £395.00 to Miles & Francis for grounds maintenance to Erlestoke Play Area and Recreation Field and Secret Garden.

**286/17.2        CLERKS SALARY AND MILEAGE CLAIM**

The Clerks salary was approved for payment. The clerk's payslip, return to HMRC and timesheet were circulated to the members present.

**287/17          CRICKET CLUB AND NEW DEVELOPMENT**

It was disappointing that the planning application had not been received for comment by the parish council. The Parish Clerk would take this up with Wiltshire Council.

The plans were circulated by the Chair, Councillor Jonik. They had been provided very kindly by the Cricket Club.

The proposals for improvements to the cricket pavilion were noted.

**288/17          THE ELECTRIC SUB STATION**

It was reported that there had been power cuts in the village over Christmas, it is thought due to the sub-station which was in need of an upgrade. The Chair, Councillor Jonik also advised them that the Parish Council were not receiving rental for the wayleave which is due as rental for the sub-station which is located on Parish Council land. Councillor Jonik advised that the sub-station was not being upgraded due to financial reasons. But SSE had advised they had improved the power lines surrounding Erlestoke and that the sub-station is adequate. The Parish Clerk would take up the matter of the Wayleave payments with the SSE.

**289/17          COMMUNITY IDENTITY, LOGO AND LETTERHEAD**

It was suggested that ideas about logos should be presented at the next meeting and that those logos were then shred with the village for them to judge and select the best logo to represent Erlestoke.

**290/17          COMMUNITY DEFIBRILATOR**

It was reported that a date of 23rd August 2018 had been arranged for training on use of the defibrillator. The training will be open to anyone in the community.

**291/17          EXCHANGE OF INFORMATION AND ON-GOING MATTERS**

- Safety of school children crossing the B3098
- Erlestoke House Gates
- Fracking
- Broadband – it is being upgraded. It was reported that Fibre Broadband had been signed off for the village.
- Play Area/Equipment – It was reported that the Horn Beam tree still needed attention.  
Erlestoke Lakes – No progress has been made which is disappointing.
- Erlestoke Woods – See Minute number: **296/17**

**292/17            REPORTS FROM EPC REPRESENTATIVES**

**293/17            FOOTPATHS**

**294/17            POLICE**

The Parish Clerk reported that the local PCSO Sam Burnside had been invited to the meeting and had hoped to attend, duties permitting. Unfortunately, Sam did not attend the meeting.

**295/17            CORRESPONDENCE CIRCULATED FROM PARISH CLERK**

- 9.1.18 Parish Newsletter - Wiltshire Council
- 9.1.18 Flood Wardens – Newsletter Environment agency
- 9.1.18 Parish Steward Programme of Visits Winter 2018 - Northern Areas Highways, Wiltshire Council
- 9.1.18 Alabae – Salisbury Based Charity supporting homeless and vulnerable
- 9.1.18 Policing, Precept Information
- 9.1.18 Email re proposals for Cricket Club
- 9.1.18 Councillor Wayman’s January Newsletter – Wiltshire Council

**296/17            ERELSTOKE WOODS**

Councillor Lewcock reported that the trees need some attention and the ivy growth needs to be trimmed. It was agreed that quotes should be sought from contractors and Councillor Lewcock would have the trees assessed by contractors and the Parish Council would select a suitable contractor following submission of quotations. Councillor Lewcock would report back at the next meeting.

**297/17            GEORGE AND DRAGON PUBLIC HOUSE**

Councillor Lewcock the Parish Council representative and Chairman of The Hub read out the following statement.

*The sign on our 250-year-old Pub now reads The 'eorge and Dragon' a symptom of the determination of the owners, Kismet Katering Ltd to turn a profit from our 300 year old pub by turning it into a private house. How long will it be before the sign drops off altogether?*

*In March 2015, nearly three years ago Erlestoke Parish Council nominated the G&D as an Asset of Community Value (ACV). Since then the owners have had their application to turn it into a private house refused by Wiltshire Council. The Pub has now been up for sale since the spring of 2014, three months after opening, however the owners have ignored four reasonable offers to buy the pub from the Erlestoke Hub, a 'not-for-profit' community benefit society set up by villagers. They have also, in the last few months, received a 100% cash offer at the full asking price from a Wiltshire family who were excited at the real potential of the Pub.*

*When the prospective purchasers received no response to their offer they asked the owners what price they were willing to accept but, as with all the other offers, the owners simply ignored them and then took the Pub off the market leaving everybody frustrated and mystified.*

*The former agents for the pub, Sydney Phillips can confirm that there had been plenty of interest from other buyers. An email was received from another Wiltshire resident who was simply discouraged by the owner's strange demands and prevarication and had to drop out.*

*The owners have always put hurdles in the way of prospective purchasers, such as asking for all sorts of inappropriate information including CV's, cashflow forecasts and business plans. In addition, they have proposed unreasonable covenants and given potential purchasers negative feedback about the village claiming that villagers were responsible for their failed business.*

*They have never attempted any negotiations – which confirms our belief that they never had any intention of selling the G&D as a pub.*

*(This is not the first time that the owners have tried to exploit an important community asset. They bought a hotel in a World Heritage site and tried to develop the site as 20 houses leading to significant objections from the local community and local Parish Council. Needless to say their application was turned down as 'mediocre, an overdevelopment, entirely inappropriate, unsympathetic, out of context and would significantly distract from the appearance and character of a conservation area'. )*

*The George & Dragon remains a pub and an Asset of Community Value, albeit now closed but the Hub continues its efforts to retain it for the community. It's clear that the owners are only interested in making a profit, at the expense of our community, and, if they had managed to turn it into a house, they would now have been long gone. They may attempt another 'change of use' application but having turned down several excellent offers to buy the pub from people, who are happy to work hard to achieve its potential, it is very unlikely they will have any success.*

*They will have to put it back on the market for a period of six months and try to demonstrate that the Pub cannot be sold to comply with Wiltshire Council's core strategies.*

*I have asked the owners if they would be willing to meet to see if there is a way to break the stalemate but without success.*

*I hope the Parish Council will continue to support local efforts to help return the Pub to its original purpose serving the community.*

**298/17 ERLESTOKE WEB SITE**

The Chairman, Councillor Jonik reported that the new website has been designed and built, it just needs to be populated with more photos and items to view.

Councillor Jonik requested that all members gave feedback on content to be included on the website.

**299/17 STREET LIGHTING**

The Chairman, Councillor Jonik advised members that some lights are not working and have been for some time. Councillor Jonik had reported the problem via the Wiltshire APP.

**300/17 DATE OF NEXT MEETING**

The Parish Clerk was unable to attend the meeting scheduled for 28<sup>th</sup> February 2018. It was agreed that the next meeting of the Parish Council would take place on **Wednesday 21 February 2018**.

The Meeting closed at 9.35pm.