

# ERLESTOKE PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 24<sup>th</sup> October 2018

**Present:** Councillor J S F Jonik – (Chairman)  
Councillor M R D Barton  
Councillor J B R Durham  
Councillor K Lewcock  
Councillor F Morgan-Frise

**In Attendance:** Richard Gamble – Unitary Councillor

**Officers:** Mrs L A Roberts

**Public Participation** – No public were present.

## **384/18 APOLOGIES**

Apologies for absence were received from Councillors N Barton and Hunt-Davis

## **385/18 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

## **386/18 MINUTES**

The minutes of the Parish Council Meeting held on Wednesday 22<sup>nd</sup> August 2018 having previously been circulated were signed by the Chairman, Councillor Jonik as a correct record.

## **387/18 REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL**

- No changes proposed in the Boundary Review affect Erlestoke. It has been agreed by Wiltshire Council that Erlestoke should be part of the Division which includes Bulkington, Seend, Potterne, Erlestoke, Marston, Worton and Coulston. Details to be published on the Parish Council website. This means Erlestoke will no longer be part of the Lavingtons, however, Erlestoke will remain in the Devizes Community Area. The consultation finishes on 5<sup>th</sup> November 2018. In February the Boundary Commission will confirm the proposals with adoption to take place in September 2019 ready to be enforced in the 2021 elections. The proposed changes do not have any affect on residents in Erlestoke.
- Wiltshire Council are in the early stages of discussing a review of the Cores Strategy and meetings are taking place. The main proposals include a huge tranche of new

houses in the county. The changes to the core strategy should be in place and agreed by 2020. One of the main issues for rural parishes will include the requirement for them to accommodate more new development than infill. This will require infrastructure to be carefully considered and provisions made in those rural areas affected.

- The next Area Board Meeting will be on 19<sup>th</sup> November at Devizes school. Erlestoke Cricket Club are considering the submission of a grant application to the Area Board for their new pavilion.

### **388/18 POLICE REPORT**

The Police report was noted.

### **389/18 FINANCE**

#### **389/18.1 BANK BALANCES**

Treasurers Account	£4,877.54
Business Bank Instant	£8,749.53

The bank balances were noted.

#### **389/18.2 BANK RECONCILIATION**

The bank reconciliation was noted.

#### **389/18.3 UPDATED CASH BOOK 2018/19**

The cashbook was noted.

#### **390/18.4 CLERKS' SALARY FOR JULY, AUGUST AND SEPTEMBER 2018 FOR APPROVAL AND PAYMENT**

It was proposed by Councillor Frise-Morgan seconded by Councillor Lewcock and

**UNANIMOUSLY RESOLVED** to approve the Clerk's salary and expenses as detailed.

<b>Salary</b>	<b>£657.04</b>
<b>Less Tax</b>	<b>£ 208.40</b>
<b>Net Salary</b>	<b>£448.64</b>
<b>½ Year working from home allowance</b>	<b>£187.50</b>
<b>Mileage</b>	<b>£ 19.90</b>
<b>Printing</b>	<b>£ 10.00</b>
<b>Stamps</b>	<b>£ 0.65</b>
<b>Total Due</b>	<b>£ 666.69</b>

### **391/18.1 PAYMENTS BY DIRECT DEBIT**

It was proposed by the Chairman, Councillor Jonik, seconded by Councillor Durham and

**UNANIMOUSLY RESOLVED** to approve the direct debit payments to Zen by direct debit as follows.

12<sup>th</sup> September 2018 **£5.39** Zen Internet (for website hosting)

13<sup>th</sup> October 2018 **£5.39** Zen Internet Ltd

### **391/18.2 INVOICE FOR PAYMENT – PLAYSAFETY (ROSPA INSPECTION)**

It was proposed by the Chairman, Councillor Jonik, seconded by Councillor Morgan-Frise and

**UNANIMOUSLY RESOLVED** to approve the payment to Playsafety Ltd of £77.00, plus vat at £15.40, total £92.40.

### **392/18 ELECTRIC SUB STATION ERLESTOKE**

It was proposed by the Chairman, Councillor Jonik seconded by Councillor Barton and

**UNANIMOUSLY RESOLVED** to delegate authority to the Parish Clerk to instruct the Parish Council's solicitors to register the Parish Council's title for the strip (housing the sub-station) with the Land Registry.

### **394/18 PARISH COUNCIL WEBSITE**

No further updates. The Parish Clerk had received some more training for updating the website and the chair advised that he would offer the same training to any members of the Parish Council who were interested.

### **395/18 VILLAGE WATER HOUSE BUILDING**

The report of the Parish Clerk and the letter from a resident were noted. It was agreed that the Parish Clerk should acknowledge the letter and advise the resident that the Parish Council were not intending to try and take ownership of the Village Water House, rather they were facilitating/supporting residents to effect the repairs and maintenance required.

### **396/18 GRANT FUNDING**

#### **396/18.1 CITIZENS ADVICE**

It was proposed by Councillor Lewcock, seconded by Councillor Morgan-Frise and

**UNANIMOUSLY RESOLVED** to award a grant of £50.00 to CAB.

**397/18.2 DONATION TO CHURCH FOR USE OF THE CHURCH FOR PARISH COUNCIL MEETINGS**

It was proposed by the Chairman, Councillor Jonik seconded by Councillor M Barton and

**UNANIMOUSLY RESOLVED** to award a grant of £170.00 to the Parish Church for use of the Church for Parish Council Meetings.

**397/18.3 DONATION TO THE VILLAGE NEWSLETTER**

It was proposed by the Chairman, Councillor Jonik seconded by Councillor M Barton and

**RESOLVED** to award a grant of £50.00 to The News (Village Newsletter)

**397/18.4 DONATION TO THE THREE VILLAGES MINI BUS**

It was proposed by the Chairman, Councillor Jonik seconded by Councillor M Barton and

**UNANIMOUSLY RESOLVED** to award a grant of £50.00 to the Three Villages Mini Bus.

**398/18 ELECTORAL REVIEW OF WILTSHIRE COUNCIL – UPDATE CONSULTATION ON NEW DIVISION BOUNDARIES**

As detailed in the report from Unitary Councillor Richard Gamble. Details will be posted on the Parish Council website.

**399/18 COUNCIL TAX SETTING TIMETABLE**

The correspondence received from Wiltshire Council was noted.

**400/18 NATIONAL PLANNING POLICY FRAMEWORK (NPPF)**

The updated NPPF was noted.

**401/18 SOCIAL HOUSING GREEN PAPER**

The correspondence from Wiltshire Council was noted.

**402/18 DEFIBRILLATOR TRAINING**

It was agreed to set the date of Thursday 15th November 2018 for training to take place in the Village Church by Julia Doel of South Western Ambulance Services.

## **403/18          PARISH STEWARD PROGRAMME**

The next visit would be Wednesday 31<sup>st</sup> October 2018. It was agreed that attention should be paid to the weeds on Lower Road. The Village Phone Box also needed some clearing up of weeds and overgrowth.

## **404/18          Exchange of Information and on-going matters – Please note no decisions can be made on any items discussed under this agenda item.**

- Safety of school children crossing the B3098. It was noted that there is still an issue outside the pub due to parked cars which can interfere with the school bus stopping to let children down.
- Erlestoke House Gates (parish logo)
- Fracking
- Play Area – RoSPA inspection received which will be presented to the next meeting. It was agreed that the addition of new equipment such as a fitness trail would be a great addition to the park. Consideration to earmark some additional funding to add to the S106 monies held whilst considering next year's budget.
- Erlestoke Lakes – response from Chris has been received who confirmed that no progress had been made.
- Erlestoke Woods – No progress has been made yet.
- Village Hall – Funding Information, Parish Clerk (establish costs of refurbishing existing hall and rebuild where the Parish Council have had planning permission granted. The hall would require a full survey so the Parish Council will need to establish what rights of access available to currently. The Parish Council own the building but not the land it is situated on. It was agreed that funding opportunities should be explored.
- Traffic Calming in the Village – an enquiry had been received from a resident about the consideration of more traffic calming measures through the village to slow down vehicles going through the village. It was agreed to promote/advise residents about the recent traffic calming measures the Parish Council have part funded with Wiltshire Council. It was noted that the placement of SIDs has slowed down traffic which was another Parish Council initiative.
- The Data Base of contacts within the community requires more input regarding contact details and to ensure that the details of residents' information held has the consent from residents to hold the information.

## **405/18          To receive reports from EPC Representatives**

**406/18.1          Footpaths**

**406/18.2          Police**

**407/18          Correspondence circulated via clerk's email for noting**

- 18.9.18 Wiltshire Council – Parish Newsletter
- 18.9.18 Wiltshire Council – Temporary Closure of Mill Road (part) Worton 30.10.18 – 31.10.18
- 18.9.18 Wiltshire Council – Temporary Closure of B3098 Cheverall Road (part), Cheverall Parva and West Lavington (29.10.18 – 1 day)
- 18.9.18 Rural Services Network – Monthly Bulletin
- 28.9.18 Parish Steward Programme Devizes Area Autumn 2018
- 30.9.18 PCSO Georgina Dodd – Monthly Parish Report
- 1.10.18 Police and Crime Commissioner – Fairer Funding
- 4.10.18 Wiltshire Council – Focusing on the Future, invitation to public event
- 4.10.18 Rural Services Network – Monthly Bulletin

**408/18 Date of next meeting, Wednesday 12<sup>th</sup> December 2018**

**Next agenda item: Village phone Box**

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## ERLESTOKE PARISH COUNCIL

### Minutes of the Parish Council Meeting (rearranged from 15<sup>th</sup> August 2018) held on Wednesday 22<sup>nd</sup> August 2018

- Present:** Councillor J S F Jonik – (Chairman)  
Councillor J B R Durham  
Councillor K Lewcock
- Officers:** Mrs L A Roberts – Parish Clerk
- In Attendance:** Richard Gamble – Unitary Councillor for Wiltshire

#### Public Participation

It was reported that motor cyclists are riding around the lake at high speed, concern was expressed about the activity becoming dangerous. It was advised that any problems of this nature should be reported to the Police immediately on 101.

The Chairman, Councillor Jonik advised of a complaint he had received about the narrowing of the road at Lower Road. It is thought that the reduction is due to the earth bank encroaching onto the road. It has reduced so much that two cars struggle to pass. The matter would be reported to Wiltshire Council, Highways Team,

#### 368/18 APOLOGIES

Apologies for absence were received from Councillors Hunt-Davis, M Barton and N Barton.

It was proposed by the Chairman, Councillor Jonik, seconded by Councillor Lewcock and

**UNANIMOUSLY RESOLVED** to approve the reasons for absence of Councillor Hunt-Davis, due to his work commitments which have detained him out of the country.

#### 369/18 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 370/18 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 4<sup>th</sup> July 2018 having previously been circulated were signed by the Chairman, Councillor Jonik as a correct record.

## **371/18 REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL**

- Councillor Gamble advised of a problem he had incurred at the High Street, Erlestoke. A lorry delivering to Turners had caused an obstruction. Its presence created a large tailback of traffic in the village. Councillor Gamble enquired whether this was a regular occurrence as he was concerned about access for emergency vehicles. He reported that the driver of the lorry was not co-operative when requested to move. The Parish Council advised that luckily it wasn't a regular occurrence.
- Councillor Gamble reported that New Road would be having some repairs carried out during September. Details of the work would be published on the Parish Council Website.
- It was reported that no changes to the parking in Devizes will take place until at least May 2019.
- The next Area Board meeting is on 10<sup>th</sup> September 2018 to be held in The Hub, Devizes Library.

## **372/18 POLICE REPORT**

It was agreed that the problem with motor bikes and quad bikes riding near the Lake should be reported to the Police. This included the Park Area and the car park by the Church.

In response to PCSO Georgina Dodd request to identify areas to target for patrols it was agreed that the problem with motor bikes and quad bikes riding near the Lake should be reported to the Police. This included the Park Area and the car park by the Church.

## **373/18 FINANCE**

### **373/18.1 BANK BALANCES**

Treasurers Account	£5,538.15
Business Bank Instant	£8,749.53 (VAT received of £248.22)
<b>Total</b>	<b>£14,287.68</b>

### **373/18.2 BANK RECONCILIATION**

The bank reconciliation was noted.

### **373/18.3 UPDATED CASH BOOK 2018/19**

The cashbook was noted. The cashbook is now also available to view on the website.



## **374/18            ACCOUNTS FOR APPROVAL AND PAYMENT**

### **374/18.1            INSURANCE RENEWAL**

The Parish Clerk had received three quotations for insurance.

Zurich – Community First Trading	£331.56
Came & Company	£344.00
BHIB	£335.75

It was proposed by Councillor Lewcock, seconded by Councillor Durham and

**UNANIMOUSLY RESOLVED** to approve the insurance renewal payment of £331.56 to Zurich – Community First Trading.

### **374/18.2            MILES & FRANCIS**

It was proposed by the Chairman Councillor Jonik, seconded by Councillor Lewcock and

**UNANIMOUSLY RESOLVED** to approve the payment of £395.00 payable to Miles & Francis for grounds maintenance to the recreation area and the Secret Garden of £395.00.

### **374/18.3            PAYMENT TO LAND SEARCHES**

A reimbursement was due to the Parish Clerk for payment required in conducting the Land Search for The Waterhouse. Documents requested were the registered title, title plan and conveyancing documents.

It was proposed by the Chairman Councillor Jonik, seconded by Councillor Durham and

**UNANIMOUSLY RESOLVED** to approve the reimbursement payment of £87.58 due to the Parish Clerk for the Land Search on the Water House.

### **374/18.4            PAYMENTS BY DIRECT DEBIT**

**£5.39** to Zen Internet Ltd (for website hosting)

The payment was approved and noted.

## **375/18            HORNBEAM TREE – THE PARK, SURVEY REPORT AND CHARGES OF £168.00**

It was proposed by Councillor Jonik, seconded by Councillor Lewcock and

**UNANIMOUSLY RESOLVED** to approve the payment of £168.00 including VAT and further **RESOLVED** that the payment is made electronically by the Parish Clerk.

**376/18 THE ERLESTOKE SUB STATION**

Scottish and Southern now required evidence that the land was registered with Land Registry. The Parish Clerk would check out the title deeds and advise.

**377/18 PARISH COUNCIL WEBSITE**

The Chairman, Councillor Jonik would provide a training session for updating the website with members who wanted it. One training session had taken place between the Chairman, Councillor Jonik and the Parish Clerk. It is anticipated that members, once trained, could be allocated areas of responsibility for updating the website to share the load.

**378/18 WATER HOUSE BUILDING**

The Parish Clerk had heard from land searches who had requested the co-ordinates of the land and building. Councillor Durham agreed to forward the details to the Parish Clerk.

**379/18 CITIZENS ADVICE – REQUEST FOR SUPPORT**

It was agreed that this matter should be brought to the next meeting for consideration.

**380/18 Exchange of Information and on-going matters – Please note no decisions can be made on any items discussed under this agenda item.**

Some dates for defibrillator training were suggested as 5, 18 or 20 September to take place in the Church. After some discussion it was agreed that later in the year would be better and that a date in November should be arranged.

- Safety of school children crossing the B3098 – The Parish Clerk would chase the Community Area Manager of the Devizes Area Board to establish what progress is being made towards the traffic calming proposals agreed by Wiltshire Council and which had been partly funded by the Parish Council.
- Erlestoke House Gates
- Fracking
- Broadband
- Play Area
- Erlestoke Lakes
- Erlestoke Woods
- Village Hall – Funding Information, Parish Clerk

**381/18 To receive reports from EPC Representatives**

**381/18.1 Footpaths**

**381/18.2 Police**

**382/18 Correspondence circulated via clerk's email for noting**

- 28.7.18 August Police Report
- 1.8.18 Wiltshire Council - Temporary Closure of Mill Lane –
- 2.8.18 ROSPA – Play Area Inspection – September
- 6.8.18 Citizens Advice – Request for Support
- 7.8.18 Rural Services Newsletter
- 7.8.18 Wiltshire Council – Parish Newsletter

**383/18 Date of next meeting Wednesday 26<sup>th</sup> September 2018**

The meeting closed at 9.45pm

Signed: ..... Dated 17<sup>th</sup> October 2018  
Chairman, Councillor Jonik

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